

**ELECTRONIC TRANSFER INSTRUCTIONS**

1. Contact our Executive Director **403.521.5292** or via E-mail: [pattim@wellspringcalgary.com](mailto:pattim@wellspringcalgary.com) to advise of the donation and receive our account information.
2. Download and fill out the online Transfer Form: [wellspringcalgary.com/securities](http://wellspringcalgary.com/securities)
3. Sign it and fax to Wellspring Calgary: **403.521.5298**
4. Advise your broker of the account information and proceed with the transfer.

Once we have both the signed Transfer Form and your shares have been transferred to our account, a Wellspring Calgary representative will advise you in writing of the value (generally based on the closing price on the day we sell the shares). You will receive a charitable receipt for this amount.

First Name: \_\_\_\_\_ Initial(s) \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Workplace (if applicable) \_\_\_\_\_

Work Address: \_\_\_\_\_ Work E-Mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Ext. \_\_\_\_\_ Work Fax: \_\_\_\_\_

Financial Advisor: \_\_\_\_\_ Advisor's Phone: \_\_\_\_\_

Security Name: \_\_\_\_\_ Exchange Name: \_\_\_\_\_ # Transferred Shares \_\_\_\_\_

Security Name: \_\_\_\_\_ Exchange Name: \_\_\_\_\_ # Transferred Shares \_\_\_\_\_

Approx. Value of Each Share: \_\_\_\_\_

Total Value of Donation: \_\_\_\_\_

Delivering Institution: \_\_\_\_\_ Donor Account # \_\_\_\_\_

Endowment Gift: YES: NO: If yes, please fill in the attached form also \_\_\_\_\_

In order to receive a charitable tax receipt for 2007, Wellspring Calgary requires the signed Transfer Form as well as the actual shares, transferred to Wellspring Calgary's account, or physically received by Wellspring Calgary no later than close of markets on December 28, 2007. Wellspring Calgary is registered charity. Business number: 809013675RR0001.

x \_\_\_\_\_  
**Signature of Donor**

\_\_\_\_\_  
**Date**

